



City of Long Beach Employment Opportunity

PLAN CHECKER - FIRE PREVENTION

Job Number: KA4NN-19

SALARY: \$3,022.40 - \$4,441.68 Biweekly

OPENING DATE: 10/22/18

CLOSING DATE: Continuous

DESCRIPTION:



PLAN CHECKER – FIRE PREVENTION

(NON-SWORN – CIVILIAN)

Accepting online applications only. Apply online 24 hours a day, beginning October 22, 2018. Filing will remain open until vacancies are filled. Filing may close without further notice.

Current vacancies are with Development Services. Another department that uses this classification is the Fire Department.

EXAMPLES OF DUTIES:

Under direction, reviews plans, specifications, and permit applications and performs inspections to ensure compliance with fire life safety codes, regulations, and ordinances for building construction, underground and aboveground tanks, fire protection and life safety systems, etc; reviews plans for compliance with local and state fire and life safety standards and regulations; consults with architects, builders, and developers on fire protections systems; conducts field inspections for compliance with local and state fire and life safety standards and regulations; recommends changes in design, construction, or installation of equipment based on analysis of present or potential fire and fire-related hazards; recommends installation of firefighting facilities and fire alarm detection and extinguishing systems; assists in enforcing building and fire codes and pursuing legal prosecution of violators; prepares correspondence and written reports; recommends changes in building and fire codes to the Building Official or Deputy Fire Marshal; assists in planning fire protection programs; assists in training of personnel assigned to fire prevention; and performs other related duties as required.

REQUIREMENTS TO FILE:

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- Bachelor's degree from an accredited college or university with specialization in fire protection engineering or a closely related field (**proof required**)*.

AND

- Two years of paid, full-time equivalent, professional engineering experience in fire protection and building plan review, code enforcement or a closely related field. Experience offering specific and substantial preparation for the duties of the position may be substituted for the required education on a year for year basis.

***Required documents, such as transcripts or degree, must be uploaded to the application at the time of filing. Any proofs submitted must contain either the applicant's name or other identifying characteristic on the form. Degree must indicate the field of study and transcripts must indicate field of study and degree conferred date. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.**

ADDITIONAL REQUIREMENTS:

- Knowledge of California Fire Code, California Building Code, National Fire Protection Association Code, California Administrative Code, and related standards.
- Willingness to work weekends, nights, holidays, and overtime as required.
- A valid motor vehicle operator's license and a current DMV driving record must be presented to the hiring department at time of selection.

DESIRABLE QUALIFICATIONS:

ICC Certification as a Fire Plans Examiner, Fire Inspector I and II and/or certification of completion in any of the following coursework: California State Fire Marshal Fire Prevention/Inspector classes (1A, 1B, 1C and 1D) are highly desirable and may be required within one year of appointment.

SELECTION PROCEDURE: EXAMINATION WEIGHTS:

Application Packet.....Qualifying

This examination will be conducted using the continuous, non-competitive procedure. All applicants meeting the requirements will be placed on the eligible list, with those receiving Veteran's credit first, and then in the order in which applications were filed. Eligible lists will be established periodically.

The continuous eligible list will expire in six months.

If you have not received notification within three weeks after filing, contact the Civil Service Department at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer, or Tagalog) are desirable for some positions interacting with the public.



This information is available in an alternative format by request at (562) 570-6202.

If special accommodation is desired, please contact the Civil Service Department two (2) business days prior to the test at (562) 570-6202.

For hearing impaired, call (562) 570-6638.

An Equal Opportunity Employer

KA4NN-19 EK

PCFP 11/7/18

This information is available in an alternative format by request at the agency contact on the bulletin. If a special accommodation is desired, please contact the agency two (2) business days prior to the test, if applicable.

An Equal Employment Opportunity

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/longbeach>

Position #KA4NN-19
 PLAN CHECKER - FIRE PREVENTION
 EK

Civil Service Department
 333 W. Ocean Blvd., 7th Floor
 Long Beach, CA 90802
 (562) 570-6202

civilservice@longbeach.gov

PLAN CHECKER - FIRE PREVENTION Supplemental Questionnaire

- * 1. **I. INSTRUCTIONS:** The purpose of this supplemental application is to derive more specific information about the qualifications of applicants for this position. This form will serve as the basis for qualifying candidates on the eligible list. Be specific and detailed in your responses. Do not leave any questions unanswered. If you have no experience, please so indicate. Resumes will not be considered as part of the Civil Service application process and may not be substituted in lieu of the completed application or supplemental applications. Do you understand the above information?
- Yes No
- * 2. **II. REQUIREMENTS TO FILE:** Please indicate under which educational requirement you meet below: Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency.
- Bachelor's degree from an accredited college or university with specialization in Fire Protection Engineering. (proof required)*
- I have a Bachelor's degree in a related field. (proof required)*
- I have 6 or more years paid, full time equivalent experience in fire protection and building plan review, code enforcement, or a closely related field.
- I do not meet the above requirements to file.
- * 3. Please indicate the number of years of professional full-time equivalent paid experience you have in fire protection, building plan review, code enforcement, or a closely related

field.

- I have less than 2 years of experience.
- I have 2-3 years of experience.
- I have 4-5 years of experience.
- I have 6 or more years of experience.
- I do not have the aforementioned experience.

- * 4. Regarding professional experience in fire protection and building design, construction, and plan review indicated in Question 3: Please include the following: your employer, employer's business, supervisor's name and contact information, dates of employment, your title and a detailed explanation of your job duties **(This section must be completed in detail. Resumes will NOT be considered for the Civil Service screening process.)**

- * 5. Describe your experience in low voltage/fire alarm design or construction. Include the following: 1) Employer, 2) Dates of Employment (From/To), 3) Job Title, 4) Duties Performed. If NONE indicate N/A

- * 6. Describe your experience in water/fire water pipe sizing or construction. Include the following: 1) Employer, 2) Dates of Employment (From/To), 3) Job Title, 4) Duties Performed. If NONE indicate N/A

- * 7. Describe your experience with plan check and/or inspections of underground tank installations, modifications or removals. Include the following: 1) Employer, 2) Dates of Employment (From/To), 3) Job Title, 4) Duties Performed. If NONE indicate N/A

- * 8. Describe your experience with plan check and/or inspections of aboveground tank installations, modifications or removals. Include the following: 1) Employer, 2) Dates of Employment (From/To), 3) Job Title, 4) Duties Performed. If NONE indicate N/A.

- * 9. Describe your experience with inspection of aboveground tanks in accordance with the Aboveground Petroleum Storage Act (APSA). Include the following: 1) Employer, 2) Dates of Employment (From/To), 3) Job Title, 4) Duties Performed. If NONE indicate N/A.

- * 10. Do you possess knowledge of the California Fire Code, California Building Code, National Fire Protection Association Code, California Administrative Code, and related standards?
 Yes No

- * 11. Are you willing to work weekends, nights, holidays, and overtime as required?
 Yes No

- * 12. Do you possess a valid driver's license?
 Yes No

- * 13. **III. DESIRABLE QUALIFICATIONS:** Indicate, by checking the appropriate box(s) if you possess any of the following certification: Though not required, you may attach copies of any of these certificates you possess to your online application.

- ICC Certification - Fire Plans Examiner
- ICC Certification - Fire Inspector I
- ICC Certification - Fire Inspector II
- ICC Certification - Underground Tank Inspector
- California State Fire Marshal Fire Prevention/Inspector Classes (1A, 1B, 1C and 1D)
- I do not possess any of the certifications listed

- * 14. **IV. GENERAL QUESTIONS:** Any proof(s) of required documents must be submitted as attachments at the time of filing online. Failure to submit all required documents at time of filing will result in the application being incomplete, and may not be evaluated any further. Proofs may include the following items: • College/University transcript or diploma
Do you understand the information above?

Yes No

- * 15. Are you claiming Veteran's Preference? Note: If you answer "YES", a copy of your DD-214 Member 4 Form (or other appropriate documentation) must be attached with your application at time of filing.

Yes No

- * 16. Please note that candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.

For information on evaluation services: [Education Evaluation Services](#)

Do you understand the information above?

Yes No

- * 17. I certify that I have personally completed the information provided and that it is accurate and complete to the best of my knowledge. I understand that any falsification may cancel any terms, conditions, or privileges of employment.

Yes No

- * Required Question